



Daily Service Areas

Brisbane, Ipswich, Sunshine Coast,
Gympie, Gold Coast, Toowoomba
& Darling Downs

Suppliers of

Bread, Flat Bread, Specialty Bread,
Bread Rolls, Pies & Pastries, Biscuits,
Cakes, Slices, Donuts & Buns

Country Goodness, Naturally

SCHOOL | WHOLESALE | RETAIL | FUNDRAISING

HOMESTYLE BAKERIES PTY LTD

RESPONSE COVID-19 (Coronavirus)

Dear Valued Customers,

We write to provide you with an update on how Homestyle Bake has prepared for COVID-19 (Coronavirus) and the key steps we have and continue to take to minimise any impact to our business and services, and how we are helping to reduce the risk of transmission across our business, customers and communities we service.

Our highest priority is the health, safety and wellbeing of our customers, employees, consumers, distributors and the wider communities we serve, and our suppliers and key partners.

Homestyle Bake has implemented a coordinated response to COVID-19 to manage the impact of the Coronavirus outbreak and has enacted all measures as recommended by the Australian Government and will continue to review daily updates from the Australian Department of Health website: <https://www.health.gov.au/health-topics/novelcoronavirus-2019-ncov> to ensure we are meeting the guidelines on managing the risk of transmission.

To date, we have:

- established regular internal communications to assess the situation and remain flexible to adjust our plans as required
- implemented self-isolation measures for all employees and distributors returning from international leave and the requirement to receive medical clearance before returning to work
- encouraged and provided support to our employees to stay home should they feel unwell
- elevated the importance of hygiene across the business
- suspended all non-essential business travel
- continued to review our supply chain for critical stocks, spares and consumables
- implemented measures to reduce adverse impacts to frontline employees encouraged social distancing at work
- discouraged personal travel to medium/high-risk areas
- implemented restrictions on entry into our site and offices, limiting entry to employees, supply deliveries and business critical visitors.

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85 Warwick Street Toowoomba 4350 QLD





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Homestyle Bake has implemented:

- staff, distributors and external contractors completing a Health Declaration Form prior to commencing work on our sites
- practice social distancing on premise, in our daily activities, when delivering to our customers and ask our suppliers to do the same when delivering to our site
- increased cleaning rotations across all common areas
- continue to reinforce all the above measures.

Together we have a responsibility to protect each other’s welfare, therefore we ask that should you be aware of COVID- 19 impacting your workplace we ask that you notify our business immediately. Contact may be made by calling 07 4687 5000 or emailing info@homestylebake.com.au

At this stage, there has been no impact to our business and services. We will continue to monitor the situation carefully and provide further updates should there be a significant change in our procedures.

As we work our way through the challenges posed by COVID-19 we will provide notification.

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